

## **Key Considerations for Organisations Planning a Collaboration**

Thinking through the practical details of a proposed collaboration before speaking with a solicitor can help identify the most appropriate structure and ensure that any agreement properly reflects how the parties intend to work together.

-  **What You Want the Collaboration to Achieve**  
Having a shared understanding of the intended outcomes provides the foundation for the entire arrangement.
-  **Who You Will Be Working With**  
Understanding the organisation you intend to collaborate with can help identify potential risks and areas that may need to be addressed in the agreement.
-  **What Form The Collaboration Will Take**  
The level of formality required will depend on the scale, complexity and risk involved.
-  **How Will Decisions Be Made**  
Clear decision-making arrangements can prevent uncertainty and delays once the collaboration is underway.
-  **What Each Organisation Will Contribute**  
Clearly defining each party's responsibilities helps ensure that expectations are understood from the outset.
-  **Managing Funding and Costs**  
Financial arrangements should be clear, particularly where external funding or significant expenditure is involved.
-  **Who Will Own What Is Created**  
Agreeing how intellectual property and shared materials can be used can avoid difficulties later.



## **How Long Will The Collaboration Last**

Consider whether the arrangement will run for a fixed period or continue indefinitely, how it will be reviewed and how an organisation can withdraw.



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