

Key Considerations When Setting Up a Charity or Non-Profit Organisation

Considering the following questions before seeking legal advice can help you clarify your objectives and allow your solicitor to recommend an appropriate structure.

-  **What You Want the Organisation to Achieve**
Begin by clearly defining the purpose of the organisation.
-  **The Necessity of Creating a New Organisation**
Consider whether creating a separate entity is the most appropriate way to achieve your objectives.
-  **Who Will Be Involved**
Identify the people who will establish and oversee the organisation.
-  **How Will Decisions Be Made**
Think about how you want the organisation to operate in practice.
-  **How Will the Organisation Be Funded**
Consider where the organisation's income is expected to come from.
-  **People and Property**
Consider whether the organisation expects to recruit employees, engage consultants or rely on volunteers. Will it own or lease property or land.
-  **Commercial Activities and Governance**
Consider whether you expect to sell goods or services and how the organisation will be managed once it is established.
-  **Longer-Term Plans**
Try to consider where you would like the organisation to be in three, five or ten years.



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